



Trade Booking Form

Stoke Bruerne VAW Weekend
On 12th & 13th September 2020
To celebrate V-E Day



Thank you for your interest in our event. We're please you wish to hold a stall at this year event and look forward to welcoming at the event. Please note: due to the demand or trade stalls, please ensure that you return them ASAP, and no later than **8th August 2020**.

Next steps: Read the **TERMS AND CONDITIONS FOR TRADERS** Reserving and hiring space for trading. Fill-in the below details using BLOCK CAPITALS please.

Your Details

Applicant Full Name:	
Trade Name/Charity Name:	
Registered Charity Number:	
Street Address:	
Town:	
Postcode:	
Telephone/Mobile number:	
Email address:	
Trade Website/Facebook:	

Pitch Details

Please provide a brief description below of Type of goods sold on your stall.
(e.g. Selling Vintage clothes only)

Cost for a pitch – Please tick your preference below

7.2m x 3.6m = *£124.00 For the weekend: 3.6m x 3.6m = *£62.00 For the weekend:

Other sizes of pitch can be calculated at a rate of * £4.80 per square meter.
Please provide measurements in metres. Length: meters Depth: meters

*This cost for trading space only. If you require to park behind your pitch, please tick box.

Caravans, vans & cars can be parked behind some pitches, at no extra cost.

Total number of people attending stall for passes? Require:

Camping (with access to water and WCs) available at the Cricket Club if required. £10 per night/per pitch

Friday Night Saturday Night Sunday Night Total Nights Total Pitches

Tent Caravan Motorhome

Payment will be required with booking. Cheques should be made payable to: **Friends of the Canal Museum Trading Ltd**
BACS payments to:
NATWEST bank: Friends of Canal Museum Trading Ltd Sort Code: **55-70-06** A/c No: **76049922**
For BACS Info Ref: Use your full Name followed by -T (e.g. **John Smith – T**) This will help us to tie up your payment.
BACS Info Ref: **Amount £** **Payment Date:**

I have read and agree to comply with the attached VAW Terms and conditions for traders at all time.
I understand allocation of the stall pitches will be made by the organising committee as they think most appropriate successful event. I include a copy of my Public Liability Insurance certificate.

Print full Name: _____
Signed: _____ Date: _____

Please return completed form and copy of Public Liability insurance to:

Post: **Sid Norris** – Stoke Bruerne VAW Booking Secretary, The Friends of The Canal Museum,
c/o The Canal Museum, Stoke Bruerne, NN12 7SE

Email: traders@friendsofcanalmuseum.org.uk



TERMS AND CONDITIONS FOR TRADERS

Reserving and hiring space for trading
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1. This is a Vintage market therefore all traders must be selling Vintage goods. The applicant declares that all entries made on this form are correct and will be honoured at the event.
2. The application covers the trader named only.
3. The allocation of space will be entirely at the discretion of the organisers, although a reasonable effort will be made to meet any specific requests of traders. All trading spaces will, unless otherwise advised, be located within the Black-Market (Traders) areas. (We have two areas for Traders at the event, Black-Market and Re-enactors Field also Museum green/car park)
4. No space is reserved or deemed to be reserved until the application has been approved on behalf of the Organisers.
5. Traders will not be able to gain access to the site until 10am on **Friday 11th September 2020**. Unless by prior arrangement with the organisers. Traders will be required to be set up before 9 a.m. on each day of the event and will be required to close dealings by 6 p.m. on each day. All tents, stalls and vans must be removed by **Sunday evening 13th September 2020**. Unless by prior arrangement with the organisers.
6. All Organisers' instructions must be complied with.
7. The Organisers accept no responsibility for the security for any item left on site. The Organisers can-not be held responsible for any damage to persons or property however caused and their ruling on all matters is final.
8. The Organisers reserve the right to refuse entry.
9. Information on this form may, in whole or part, be recorded under your name on a computer registered under the Data Protection Act 1998. In accordance with the act any data recorded under your name may be inspected on application to the Organiser.
10. All traders must be covered by public liability insurance to cover their activities of no less than £1000,000 for any one accident.
11. Caravans, vans & cars can be parked behind some pitches, provided that they are contained within the allocated width of the stall. No such vehicles may be moved during the show period. Other Vehicles will need to park in the main event car park, which is free to you to use.
12. Traders are permitted to stay overnight near or behind the trading area, provided that they are contained within the allocated width of their stall. Public toilets are available at the rear of the canal museum, also porta loos in the Black-Market and Re-enactors Field, which are open 24Hrs. Limited overnight camping for caravans or tents is available to traders and exhibitors in the allocated camping area. You will need to Book a pitch to reserve a space.
13. Traders must respect any request by the Organisers to reduce noise levels from Trade Stands.
14. Please bring your own rubbish bags to the event and insure they are securely tied. All rubbish must be placed in the waste skip provided on site, or take in home with you. On leaving the event do not leave rubbish on your pitch or anywhere else than the appropriate waste skip area.
All used gas cylinders should be taken home with you when you leave, DO NOT LEAVE THEM WITHIN THE RUBBISH.
15. Barbecues of any type will not be permitted.
16. The following articles are prohibited from sale. * Fireworks or Pyrotechnics
17. All structures used for displaying goods on sale must be of safe and sound construction. Goods that are laid out on the ground must not cause trip hazards or be stacked in an unsafe manner.
18. The rent paid is in respect of the allocated trade space only and does not include any provision of shelter, water, electricity or other services. Space for Registered Charities' are free. I understand if no pitches are available at the event the organising committee will notify me ASAP, and refund the pitch cost.
19. If an application is rejected for any reason, the applicant will be refunded the entry fee in full. All successful applicants will be notified by the organisers and a pitch space allocated.
20. All food traders must be registered with a Local Authority and provide details to the Organisers on request. A valid hygiene certificate must be displayed at all times.
21. All boat traders must hold and display a valid trading licence issued by C&RT (formerly British Waterways)